LIGHT UP THE WORLD

FIEM INDUSTRIES LIMITED

UNIT VII : Plot No. 1915, Rai Industrial Estate, Phase-V, Sonepat - 131029, Haryana (INDIA)
Tel. : +91-130-2367905/906/907/908/909/910 **Fax :** +91-130-2367903
E-mail : fiemunit7@fiemindustries.com

January 20, 2023 (Through Listing Centre)

The Manager,
Dept. of Corporate Services
B S E Limited
25th Floor, P. J. Towers, Dalal Street,
Fort, Mumbai - 400 001

Dear Sir,

Sub: Copy of Notice to Shareholders for claiming the Unpaid /Unclaimed Dividend.
Ref: SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations).

Pursuant to Regulation 30 of the Listing Regulations, please find enclosed a specimen of the Advance Notice sent to the those shareholders, whose dividend remained unclaimed for FY 2015-16 (Interim) and subsequent years, aggregating for seven or more consecutive years reminding them in advance that if they fail to claim their unclaimed dividend(s), then their unclaimed dividend for FY 2015-16 (Interim) as well as underlying shares are liable to be transferred to the IEPF authority on due date as per Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended.

The Advance Notice is sent through speed post and through e-mail (whose email is available) to these shareholders reminding them to claim their unclaimed dividends at earliest.

This is for your information please.

Thanking you.

Yours faithfully
For Fiem Industries Limited

ARVIND KUMAR CHAUHAN
Digitally signed by ARVIND KUMAR CHAUHAN
Date: 2023.01.20 12:47:06 +05'30'

Arvind K. Chauhan
Company Secretary

Encls: A/a

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E-mail : fiemunit7@fiemindustries.com

January 20, 2023 (through NEAPS)

The Manager,
Listing Department,
National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (East), Mumbai -400051

Dear Sir,

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ARVIND KUMAR CHAUHAN
Digitally signed by ARVIND KUMAR CHAUHAN
Date: 2023.01.20 12:47:55 +05'30'

Arvind K. Chauhan
Company Secretary

Encls: A/a

FIEM INDUSTRIES LIMITED

REMINDER-___

Regd. Office: D-5,Mansarover Garden, New Delhi-110015. Ph: 0130-2367905-910 CIN: L36999DL1989PLC034928

Date: _____, 2023

Folio No. / DP & Cl ID	Name of the Sole/First Holders:
	Address

Dear Shareholder(s),

Sub: Advance Notice for:(1) transfer of Unpaid Dividend for FY 2015-16 (Interim) to Investor Education & Protection Fund (IEPF).
(2) Transfer of Shares to IEPF pursuant to Section 124 (6) of the Companies Act, 2013 and Rules thereunder.

As per the records of the Company, you have not claimed the dividend for Financial Year 2015-16 (Interim) on shares held by you, which remained in unpaid / unclaimed dividend account for seven (7) years. Accordingly, pursuant to Section 125(5) read with Rules made thereunder, the Unpaid/ Unclaimed Dividend will be transferred to IEPF in **April, 2023**.

In addition to above, we have noted that the dividend for subsequent financial years has also not been claimed by you and lying with the Company in respective Unpaid/ unclaimed Dividend Accounts.

As you may be aware that, Central Government has notified the enforcement of provisions of Section 124 (6) of the Companies Act, 2013 w.e.f. September 7, 2016 and subsequently also notified the **Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules), which were amended further. As per above, all shares in respect of which dividend has not been paid or claimed for seven (7) consecutive years, shall be transferred by the company in the name of Investor Education and Protection Fund.**

This is an advance Notice informing you that if you fail to claim your Unpaid /Unclaimed Dividend consequently for 7 years, then Company is required to transfer your Shares to Investor Education and Protection Fund (IEPF) pursuant to provisions of Section 124(6) of the Companies Act, 2013 ("Act") read with IEPF Rules, as amended.

Therefore, you are requested to send us the request-cum-indemnity letter (printed overleaf) immediately with the requisite documents, enabling us to send the instrument / NECS transfer for your Unpaid Dividend(s).

Below are the details of your unpaid dividends starting from financial year 2015-16(Interim)** onwards which remain unpaid/ unclaimed as on date:

Folio No.	Period	Amount of Unpaid Dividend (Rs.)
	2015-16 (Interim)	
	2015-16 (Final)	
	2016-17	
	2017-18	
	2018-19 (Interim)	
	2018-19 (Final)	
	2019-20 (Interim)	
	2019-20 (Final)	
	2020-21 (Final)	
	2021-22 (Final)	

***Note: Unpaid Dividends prior to the dividend for the financial year 2015-16(Interim) have already been transferred to IEPF.*

You may further note that after the transfer of shares to IEPF, if any corporate benefit arises on those shares, then the same shall also be credited in the IEPF by the Company.

Therefore, we humbly remind you to claim the above dividends immediately by making an application (printed overleaf) and send it back to the Company for enabling payment through NECS or DD for unpaid dividend. **Kindly send your request at earliest and latest by March 31, 2023.**

Assuring you of our best services at all times.

Thanking you,
For **Fiem Industries Limited**,
Sd/-
Arvind K. Chauhan
Company Secretary

SHAREHOLDERS PLEASE ALSO NOTE:

- **For direct credit of your dividend in your bank account through NECS, please keep updated your complete banking details with DP/ RTA.**
- **Please update your e-mail ID, Mobile No. & latest address in your DP/RTA.**
- **Shareholders are encouraged to exercise their voting rights through e-voting.**
- **It is advisable to convert your physical shares in dematerialized form for ease of holding, transferability and other associated benefits.**

For any information, please send mail at investor@fiemindustries.com, or call on 0130-2367905-910

CAUTIONARY ADVICE: *Once the Dividend / Shares transferred to IEPF, any claimant of Dividend / shares shall be entitled to claim back the same from IEPF in accordance with prescribed procedure and on submission of necessary documents only. Hence, it is suggested to claim your Unclaimed Dividends well before transfer to IEPF.*

Company Secretary
Fiem Industries Ltd.
D-5, Mansarover Garden,
New Delhi-110015

Date: _____

Dear Sir,

Sub: - Request-cum-Indemnity Letter for Duplicate Dividend DD / NECS transfer

I/We hereby confirm that I/we was/were holding Equity Share(s) of your Company on the respective applicable Record Date and was/were eligible for payment of Dividend for the following declared Dividend(s):

Folio No.	Period	Amount of Unpaid Dividend (Rs.)
	2015-16 (Interim)	
	2015-16 (Final)	
	2016-17	
	2017-18	
	2018-19 (Interim)	
	2018-19 (Final)	
	2019-20 (Interim)	
	2019-20 (Final)	
	2020-21 (Final)	
	2021-22 (Final)	

However: ** I/We have not received the above Dividend either through ECS or Dividend Warrant/DD or
** I/We have received the Dividend Warrant/DD but the validity of the same has expired, which is being enclosed herewith. *[** Strike out whichever is not applicable.]*

In view of above, I/We request you to direct transfer / issue DD(s) in lieu of the original misplaced/enclosed expired Dividend Warrant / DD.

I/We undertake to indemnify & hold harmless Fiem Industries Limited and/or any of its Directors & Officers, if my/our request for issuance of direct transfer / duplicate DD of unpaid dividend results in excess payment to me/us or result in any third party claim or demand on Company, Bank or Directors & Officers of the Company.

Thanking You
Yours Sincerely,

_____	_____	_____
Signature (1st Holder/Joint Holder)	**Signature** (2nd Joint Holder-if applicable)	**Signature** (3rd Joint Holder-if applicable)
Name: _____	**Name:** _____	**Name:** _____

Folio No. /DP ID/Client ID: _____

Mobile No.: _____ Phone No. _____ **(Please give this for faster service)**

Email ID _____ **(Please give this for faster service)**

Complete Address: _____
(For Dispatch of Dividend DD)

_____

_____

_____

Copies of following documents enclosed (**PAN and Cancelled Cheque** are **mandatory**):

☐ PAN Card ☐ Cancelled Cheque ☐ DP Client Master
☐ Passport Copy ☐ Driving License ☐ Aadhar Card