LIGHT UP THE WORLD

FIEM INDUSTRIES LIMITED

UNIT VII : Plot No. 1915, Rai Industrial Estate, Phase-V, Sonepat - 131029, Haryana (INDIA)
Tel. : +91-130-2367905/906/907/908/909/910 **Fax :** +91-130-2367903
E-mail : fiemunit7@fiemindustries.com

January 19, 2024

The Manager,
Listing Department,
National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (East), Mumbai -400051

Sub: Copy of Letter sent to Shareholders holding shares in Physical/ Certificate form.
Ref: SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations).

Pursuant to Regulation 30 of the Listing Regulations, please find enclosed herewith specimen copy of Letter, being sent to shareholders holding shares in physical / certificate form, requesting them to either dematerialize their shares before Record Date of Bonus Share or provide their demat account details to the Company or RTA for the purpose of crediting their Bonus Shares at the respective date, as the Bonus Shares shall be allotted in demat mode only.

The Letter is sent through Registered Post and through E-mail (whose email is available).

This is for your records please.

Thanking you.

Yours faithfully
For Fiem Industries Limited

ARVIND KUMAR CHAUHAN
Digitally signed by ARVIND KUMAR CHAUHAN
Date: 2024.01.19 17:18:51 +05'30'

Arvind K. Chauhan
Company Secretary

Encls: A/a

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E-mail : fiemunit7@fiemindustries.com

January 19, 2024 (Through Listing Centre)

The Manager,
Dept. of Corporate Services
B S E Limited
25th Floor, P. J. Towers, Dalal Street,
Fort, Mumbai - 400 001

Dear Sir,

Sub: Copy of Letter sent to Shareholders holding shares in Physical/ Certificate form.
Ref: SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations).

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ARVIND KUMAR CHAUHAN
Digitally signed by ARVIND KUMAR CHAUHAN
Date: 2024.01.19 17:18:01 +05'30'

Arvind K. Chauhan
Company Secretary

Encls: A/a

FIEM INDUSTRIES LIMITED

Regd. Office: D-5,Mansarover Garden, New Delhi-110015. Ph: 0130-2367905-910
CIN: L36999DL1989PLC034928

Date:

FOLIO NO.	SHs NAME	SHARES	JOINT HOLDER-1	JOINT HOLDER-2	ADDRESS

Sub: Request for Dematerialization of Physical Shares / Demat Account details to credit the Bonus Shares

Dear Shareholder(s),

This is with reference to the Postal Ballot Notice dated 15.01.2024 issued by Fiem Industries Limited ("Company") for seeking approval of the Members by way of Ordinary Resolution for Issue of Bonus Shares.

In this regard, we wish to inform you that w.e.f May 23, 2023, as per amended SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2018, the allotment of shares in a Bonus issue shall be made only in dematerialized form.

In compliance with the above provisions, the Bonus Shares would be allotted to the shareholders in demat mode only.

Accordingly, the shareholders holding the shares in physical mode are requested to DEMATRIALSIE their at earliest, so that they can get the Bonus shares directly in their Demat Account.

In case shares stand in Physical mode and shareholders don't get them dematerialized before Record Date, please provide the details of demat account which should be in the same name(s) / order of names as in the physical holding *(as stated above in table)* along with Form ISR-4 and Client Master List of DP for crediting the shares to the said demat account. Shareholders holding shares in physical form shall first ensure that their Physical share folios are updated with KYC, PAN and choice of nomination. Only after complying with this requirement, the request for crediting the bonus shares would be considered and processed by the Company / RTA after proper verification of the documents.
The requisite documents are as under:

1. Request letter for credit of Bonus Share in Demat Account;
2. Form ISR-1;
3. Form ISR-4
4. Self-attested copy of PAN;
5. Self-attested copy of Adhaar/Any other Government Issued Address Proof; and
6. Client Master List duly attested by your Depository Participant.

Above forms can be downloaded from the website of the Company by clicking on the link: **https://fiemindustries.com/investor-services-forms/** or from our RTA's website by clicking on the link: **https://web.linkintime.co.in/KYC-downloads.html.**

In case of non-receipt of the above documents by Record Date, the respective bonus shares shall be credited to a separate demat account (Escrow Account) and shall be dealt with as per applicable rules. Regulations, guidelines. Thereafter, the respective shareholders may claim their bonus shares from that this Escrow Account through our RTA.

For any information, shareholders may send their query at below mentioned addresses / officer of the Company / RTA:

Particulars	**Fiem Industries Limited**	**Link Intime India Private Limited**
Address	Company Secretary D-5, Mansarover Garden, New Delhi-110015	Mr. Shamwant Kushwah Noble Heights, 1st Floor, Plot No. NH 2, LSC,C-1 Block, Near Savitri Market, Janakpuri, New Delhi-110058
E-mail ID	investor@fiemindustries.com	enotices@linkintime.co.in

Thanking you,

For **Fiem Industries Limited**,
Sd/-
Arvind K. Chauhan
Company Secretary